

**HUMAN RESOURCES OFFICE - CALIFORNIA NATIONAL GUARD  
TECHNICIAN VACANCY ANNOUNCEMENT**

**VACANCY ANNOUNCEMENT #**

10-239

**OPEN PERIOD:**

9/27/2010 – 10/18/2010

**JOB TITLE:**

Engineering Technician

**PAY GRADE AND SERIES:**

GS-0802-09

**PAY RANGE:**

\$47,448 - \$61,678

**POSITION LOCATION:**

San Luis Obispo, CA.

**UNIT:**

CSLO Training Site

**PDCN #:** 40092000

**Security Clearance Required:**  
**National Agency Check**

**APPOINTMENT TYPE:** PERMANENT - DUAL STATUS

**AREA OF CONSIDERATION:** CURRENT ON BOARD PERMANENT  
CALIFORNIA ARMY NATIONAL GUARD TECHNICIANS ONLY

Military grade of E-7 through E08 or WO1 through WO2.

**Compatible Military Grade Assignment:** ENL CMF 21; WO 011A.

**Key Requirements:**

**THIS IS A PERMANENT POSITION**

This position is located in the state's ARNG Construction and Facility Management Office (CFMO). The primary purpose of the position is to perform nonprofessional technical work in functions such as design, plans development, inspections, drafting, and some surveying and materials testing. These activities require application of the basic principles of engineering technology, computer drafting, and related disciplines.

**Recruitment/Relocation Incentive/Advance in Hiring Rate Based on Superior Qualification IS NOT authorized.**

**PAYMENT OF PERMANENT CHANGE OF STATION (PCS):** Payment of Permanent Change of Station (PCS) IS NOT authorized, based on a determination that PCS move is not in the Government interest

**Position Requires Travel:** Infrequent/Rare.

**QUALIFICATIONS and EVALUATION:**

**General:** Experience, education, or training which provided familiarity of engineering instruments; testing procedures and techniques; ability to read and understand simple specifications, instructions, and procedures and to use high school level mathematics.

**Engineering Technician GS-0802-09:** Must have 24 months of specialized experience in preparation of preliminary and final designs from field notes and data files, drawings, plotting profiles and cross sections; experience in reviewing bids, plans and designs submitted by private contracting firms for completeness and conformance with well-established ordinance codes, standard plans, department policies, criteria, engineering principles and conditions of approval; experience in preparing analyses of cost and/or effectiveness of engineering alternatives; experience in conferring with and assists the public, utility company and private contractor inquiries on various public works related projects during the planning, design, and construction phases; experience in inspecting various public works construction of public and private facilities.

**KNOWLEDGE, SKILLS, AND ABILITIES:** The following knowledge's, skills, and abilities will be used by the selecting officials to determine the best qualified applicants from which selection will be made:

1. Ability to perform design drafting by utilizing CAD (Computer Aided Design).
2. Knowledge of the properties, characteristics, strengths, and weaknesses of materials or products of the specialization.
3. Knowledge of construction and maintenance practices, labor costs, and estimating methods of construction and installation.
4. Ability to communicate orally and in writing in a clear and concise manner with technicians, engineers, public officials, user agency representatives, etc.

5. Ability to analyze drawings and specifications.

**SUBSTITUTION OF EDUCATION FOR SPECIALIZED EXPERIENCE:** High school graduate or GED equivalent may be substituted for 3 months of specialized experience. Education in schools above the high school level may be substituted for experience on the basis of one academic year of study (i.e., 36 weeks of substantially full-time study, or 30 semester hours, or the equivalent) for 12 months of experience for a maximum of 24 months. Each 30 semester hours credited must have included at least 6 semester hours of courses which are directly related to the type of work of the position.

**COPIES OF TRANSCRIPTS ARE REQUIRED FOR EDUCATION TO BE CREDITABLE**

**CONDITIONS OF EMPLOYMENT:**

- Must qualify for appropriate level of security clearance required for the position.
- Must maintain a compatible military unit, grade, and job assignment within the CA Army National Guard and wear appropriate military uniform and comply with required grooming standards.

**HOW TO APPLY:**

1. Submit an Optional Form (OF) 612, Optional Application for Federal Employment **OR** a current résumé\*.
2. Submit any required documents (see Required Documents below).
3. Submit application package and title file "Résumé" or "Application" with your first and last name to the California National Guard – HRO Office via email at: [NGCAHRJOBSTECH@NG.ARMY.MIL](mailto:NGCAHRJOBSTECH@NG.ARMY.MIL)
4. Please ensure that the Vacancy Announcement number and position title is indicated in the "subject" line of email.
5. When emailing documents, please submit them in **one** PDF file or Word file if possible.
6. When emailing documents **PLEASE TRY TO LIMIT THE DOCUMENT TO 5 PAGES OR LESS**. Large files or documents will be rejected by the email server and will not be viewable for rating for qualifications of this office.

**CONTACT THE HRO STAFFING TEAM AT (916) 854-3350 IF YOU DO NOT RECEIVE CONFIRMATION OF RECEIPT EMAIL WITHIN 2 BUSINESS DAYS**

**[\\*\\*FOR HELP WITH WRITING A RESUME, PLEASE FOLLOW THIS LINK\\*\\*](#)**

**REQUIRED DOCUMENTS (Application Packet):**

- OF 612, Optional Application for Federal Employment **OR** current résumé\* (**mandatory**)
- **Air Force:** Copy of Records Review RIP within last 30 days;
- **Army:** Copy of Personnel Qualification Record within last 30 days
- Transcripts, if applicable

**OPTIONAL DOCUMENT (Application Packet):**

- SF 181, Ethnicity and Race Identification Form

**THE FOLLOWING DOCUMENTS ARE NOT ACCEPTABLE AS ATTACHMENTS TO APPLICATIONS: PHOTOGRAPHS, COPIES OF POSITION DESCRIPTIONS, TRAINING CERTIFICATES, PERFORMANCE RATINGS (CIVILIAN OR MILITARY), AWARD CERTIFICATES OR LETTERS OF APPRECIATION.**

**\*CREDITING EXPERIENCE: NATIONAL GUARD SERVICE MAY BE CREDITED AS FULL-TIME EXPERIENCE WHEN EVALUATED AGAINST THE QUALIFICATION REQUIREMENTS FOR A MILITARY TECHNICIAN POSITION. EXPERIENCE MUST BE DIRECTLY RELATED TO THE POSITION AND MUST BE DESCRIBED IN THE WORK EXPERIENCE SECTION OF THE APPLICATION AND/OR RÉSUMÉ. THE LEVEL OF EXPERIENCE IS DETERMINED BY THE ACTUAL DUTIES AND RESPONSIBILITIES PERFORMED. BE DESCRIPTIVE, A SIMPLE LIST OF JOB TITLES AND DATES WILL NOT SUFFICE.**

**APPLICATION FORMS ARE AVAILABLE AT THE HUMAN RESOURCES OFFICE WEBSITE**

**[www.calguard.ca.gov/cahr](http://www.calguard.ca.gov/cahr) and at [www.opm.gov/forms/](http://www.opm.gov/forms/) .**

**APPLICATIONS ARE ACCEPTED VIA EMAIL ONLY TO: [NGCAHRJOBSTECH@NG.ARMY.MIL](mailto:NGCAHRJOBSTECH@NG.ARMY.MIL)**

**The Human Resources Office will not accept applications via fax or mail without prior consideration from**

**HRO Staffing. Résumés and Applications (OF 612) must include a valid return email address.**

Upon receipt, the Human Resource Office will review your application packet to determine if it meets the minimum Qualifications Requirements and the Area of Consideration. The rating you receive is based on your application and supporting documents you provide. Please follow all instructions carefully. **Applications and/or résumés without a current return email will not be considered.** Errors or insufficient information may affect your rating. See the HRO website for additional tips on how to apply and résumé requirements.

**ALL APPLICATIONS MUST BE RECEIVED IN THE HUMAN RESOURCES OFFICE (HRO) BY Midnight (Pacific Time) BY THE CLOSING DATE INDICATED ABOVE.**

**VETERANS PREFERENCE DOES NOT APPLY.**

**All California National Guard Technician Vacancy Announcements can be found on our job website. Questions about announcements or how to apply may be directed to HRO Staffing at (916) 854-3350 or via email to [NGCAHRJOBSTECH@NG.ARMY.MIL](mailto:NGCAHRJOBSTECH@NG.ARMY.MIL)**

**THE CALIFORNIA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER**